

Sunflower Contract for Services

- A 10% discount will apply to the second child in a family attending Sunflower. The discount will be applied to the older child.
- The third and each additional child within a family attending Sunflower will be charged \$1.00 per hour for child care. This discount applies to oldest children.
- Each family will have two weeks of vacation to use during the year. For this purpose, a year starts on June 1st. Tuition will not be charged during those weeks. The children would need to be out Monday – Friday in order to use a vacation week.
- Sunflower closes at 5:30 PM. If your child is not picked up by 5:30 PM you will be charged a late pick up fee of \$5.00 per every 15 minutes past 5:30 per child.
- Customer will be responsible for all legal and collection fees incurred by Sunflower associated with obtaining full payment for their contracted amount. This includes a \$20.00 fee for any returned check.
- Sunflower will be closed to observe the following holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Tuition is not reduced during these weeks.
- Sunflower is a non-profit organization and does rely on fundraising to help keep tuition as low as possible. Therefore, each family is expected to participate in fundraising events. A family that does not participate will be billed \$25 for most events. The fee is \$100 for larger events such as Nordic Fest.
- An annual registration fee of \$25.00 per family is due at the time of enrollment and each June thereafter.
- Each child must be enrolled to attend a minimum of two times a week.

INFANT, TODDLER, AND PRESCHOOL RATES AND SCHEDULE:

Please complete the form below to let us know your child’s schedule. If you have more than one child and their schedules differ, please use your child’s initials to indicate each child’s schedule. A full day is considered anytime between 6:30 AM and 5:30 PM. Noon is the cut off for half day schedules. Enrolling to attend during the AM will allow your child to attend anytime from 6:30 AM until noon. Enrolling to attend during the PM will allow your child to attend any number of hours from noon until 5:30 PM.

The minimum schedule for enrollment is two times a week (either full days or half days). Attending less than this makes it difficult for the child to feel a part of the class and adjust to the environment.

If you need to add a half day or full day beyond your scheduled attendance, you may do so at the rates listed below.

If you have any questions about completing this form or how to best schedule your child, you may call or stop in to talk to Sue or Merl.

Tuition rates per week for full day schedules: Infants = Tadpoles and Frogs, Preschool = Bears and Caterpillars.

	<u>5 full days</u>	<u>4 full days</u>	<u>3 full days</u>	<u>2 full days</u>	<u>Add’l day</u>
Infant	\$139.75	\$115.25	\$87.75	\$58.50	\$35.00
Toddler	\$129.00	\$105.00	\$80.00	\$53.50	\$32.00
Preschool	\$110.50	\$90.25	\$69.00	\$46.00	\$28.00

Tuition rates per week for half day schedules:

	<u>5 half days</u>	<u>4 half days</u>	<u>3 half days</u>	<u>2 half days</u>	<u>Add't 1 half day</u>
Infant	\$74.00	\$63.50	\$50.00	\$35.10	\$20.00
Toddler	\$67.50	\$57.75	\$45.75	\$32.00	\$18.50
Preschool	\$58.75	\$49.75	\$39.25	\$27.55	\$16.00

Please provide us the schedule for each of your children by placing an "X" in the appropriate box for each day or half-day of the week they will be attending Sunflower. Remember, each child must be enrolled for at least two half-days per week.

CHILD'S NAME	BIRTHDAY	Schedule	MON	TUES	WED	THURS	FRI
		All Day					
		½ Day AM					
		½ Day PM					
		All Day					
		½ Day AM					
		½ Day PM					
		All Day					
		½ Day AM					
		½ Day PM					
		All Day					
		½ Day AM					
		½ Day PM					

SCHOOL AGE RATES AND SCHEDULE:

- Option 1. Before School (includes the option of breakfast):

<u>5 days</u>	<u>4 days</u>	<u>3 days</u>	<u>2 days</u>	<u>Add't 1 day</u>
\$15.00	\$12.00	\$9.00	\$6.00	\$3.00

- Option 2. After School (includes snack):

<u>5 days</u>	<u>4 days</u>	<u>3 days</u>	<u>2 days</u>	<u>Add't 1 day</u>
\$27.50	\$22.00	\$16.50	\$11.00	\$5.50

- Option 3. Before and After School (includes breakfast and snack):

<u>5 days</u>	<u>4 days</u>	<u>3 days</u>	<u>2 days</u>	<u>Add't 1 day</u>
\$35.00	\$28.00	\$21.00	\$14.00	\$7.00

Please provide us the schedule for each of your children by placing an "X" in the appropriate box indicating whether your child will be attending both Before & After school, Before Only, or After Only. Remember, each child must be enrolled for at least two times per week.

CHILD'S NAME	BIRTHDAY	Schedule	MON	TUES	WED	THURS	FRI
		Before & After					
		Before Only					
		After Only					
		Before & After					
		Before Only					
		After Only					
		Before & After					
		Before Only					
		After Only					
		Before & After					
		Before Only					
		After Only					

There will be no **additional** charge for a day when school starts late if your child was contracted to attend that morning. If, however, you were **not** contracted to attend on a day when school starts late, you will be charged a fee of \$7.00.

There will be no **additional** charge for a day when school dismisses early if your child was contracted to attend that afternoon. If, however, you were **not** contracted to attend on a day when school dismisses early, you will be charged a fee of \$12.00.

When school is not in session for a full week (Monday-Friday), tuition will revert to the preschool rates.

When there is no school for a portion of a week, tuition will be an additional \$22.00 per day of no school.

During the summer months, tuition for school aged children will revert to the preschool rates.

Sunflower offers different billing options to help meet each family's needs. You may choose the option that works best for you. Please note that payment is due according to the option you choose. All past due accounts will be charged a \$15.00 late fee.

_____ **Option 1:** Weekly billing, you will receive a statement every Monday and payment is due by 8:00 AM the next Monday.

_____ **Option 2:** Bi-weekly billing, you will receive a statement every other Monday and payment is due the following Monday by 8:00 AM.

_____ **Option 3:** Monthly billing, you will receive a statement every fourth Monday and payment is due by 8:00 AM the following Monday.

I have read and understand the conditions of this contract.

Parent signature _____ Date _____ Email: _____

Parent signature _____ Date _____ Email: _____